

From: _____

Date: _____

SUPERIOR COURT OF NEW JERSEY
CHANCERY DIVISION—_____ COUNTY

RE:

Dear Sir or Madam:

I am the defendant in the above-referenced matter. Enclosed for filing please find an original and one copy of the following documents:

- 1. Answer, Defenses and Counterclaims;
- 2. Case Information Statement;
- 3. Defendant’s Demand for the Production of Documents;
- 4. Certification of Service;
- 5. Filing Fee Waiver Request OR check for \$135.00 payable to Treasurer, State of New Jersey

Please stamped these documents “filed” and return a copy to me in the enclosed self-addressed, stamped envelope.

Thank you for your assistance. Please contact me if you have any questions.

Very truly yours,

Signed: _____

Print Name: _____